

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 2, 2018**

Mayor Naughton called the Reorganization Meeting of the Mayor and Council of the Borough of Spring Lake to order at 7:00 P.M. with a moment of silent prayer. She then proceeded with the Pledge of Allegiance to the Flag. The Mayor announced that the meeting is being held in accordance with the Open Public Meetings.

PRESENT: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley, Mayor Naughton

ABSENT: None

ALSO PRESENT: Dina M. Zahorsky, Borough Clerk
W. Bryan Dempsey, Borough Administrator
Joseph Colao, Esq, Borough Attorney
Peter Avakian, Borough Engineer

Oaths of Office

Mayor Naughton administered the Oath of Office to Mr. Brendan Judge, Mr. Matthew Sagui, and Ms. Syd Whalley, newly elected Council Members.

Organization of Mayor & Borough Council

The Mayor called for a nomination for Council President. Mr. Erbe nominated Mr. Brendan Judge, seconded by Mr. Frost.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Judge

Council Liaison Assignments

Mayor Naughton read through the 2018 Mayor and Council Assignments.

Mr. Judge offered a motion to approve the 2018 Council Liaison Assignments, seconded by Mr. Erbe.

Jennifer Naughton Mayor	BEACH POLICY, COMMUNICATIONS, COUNTY RELATIONS, DPW, EMERGENCY MANAGEMENT, FINANCE, PERSONNEL, PUBLIC SAFETY, TECHNOLOGY, WATER & SEWER, WRECK POND
Robert Drasheff Councilman	DOWNTOWN PLANNING, INSURANCE, PLANNING BOARD, PUBLIC HEALTH, WATER & SEWER, WRECK POND, ROADS
Joseph Erbe Councilman	DPW, DOWNTOWN PLANNING, FINANCE, HISTORIC PRESERVATION, PEOSHA, PERSONNEL, ROADS, COAH
David Frost Councilman	COUNTY RELATIONS, DPW, ENVIRONMENTAL AFFAIRS, PARKS & RECREATION, ROADS, SHADE TREE
Brendan Judge Council President	ANIMAL CONTROL, BEACH POLICY, CONSTRUCTION/ZONING/CODE ENFORCEMENT, COAH, FINANCE, PARKS & RECREATION, PERSONNEL, PUBLIC SAFETY
Matthew Sagui Councilman	BEACH POLICY, BID LIAISON, DOWNTOWN PLANNING, RECYCLING, STREET LIGHTING, WATER & SEWER, BOARD OF EDUCATION
Syd Whalley Councilwoman	BID LIAISON, LAND USE, LEGISLATION, LIBRARY, MUNICIPAL COURT, PARKS & RECREATION, WRECK POND

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

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ABSTAIN: NONE

Approval of Minutes:

Mr. Judge offered a motion to approve the minutes of December 19, 2017, seconded by Mr. Erbe.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Frost

Resolutions

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-18-001-TEMPORARY MUNICIPAL BUDGET – 2018

WHEREAS, the Local Budget Law provides that (where any contracts, commitments, or payments are to be made prior to the final adoption of the 2018 Budget) temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, not exceeding 26.25 percent of the total operating appropriations in the 2017 budget may be temporarily appropriated less full debt service for 2018;

NOW, THEREFORE, BE IT RESOLVED that the attached temporary appropriations be made and that a certified copy of the resolution be transmitted to the Chief Financial Officer for her records:

GENERAL GOVERNMENT

ADMINISTRATION 0100	
Salaries and Wages (011)	27,650.00
Misc. Other Expenses (204)	7,500.00
MAYOR AND COUNCIL 0110	
Salaries and Wages (011)	6,642.25
Misc. Other Expenses (204)	150.00
MUNICIPAL CLERK 0120	
Salaries and Wages (011)	30,500.00
Misc. Other Expenses (204)	7,500.00
FINANCIAL ADMIN. TREASURY 0130	
Salaries and Wages (011)	10,000.00
Misc. Other Expenses (204)	5,000.00
AUDIT SERVICES 0135	
Other Prof. Services	10,000.00
REVENUE ADM. TAX COLLECTION 0145	
Salaries and Wages (011)	10,000.00
Misc. Other Expenses (204)	6,000.00
TAX ASSESSMENT ADMIN. 0150	
Salaries and Wages (011)	7,900.00
Misc. Other Expenses (204)	15,000.00
LEGAL SERVICES 0155	
Salaries and Wages (011)	0.00
Misc. Other Expenses (204)	30,000.00
PROFESSIONAL SERVICES & PLANNING SERVICES	
Engineering (272)	15,000.00
Zoning	0.00
<u>LAND USE ADMINISTRATION</u>	
PLANNING BOARD 0180	
Salaries and Wages (011)	0.00
Misc. Other Expenses (204)	10,000.00

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CODE ENFORCEMENT	
Salaries and Wages (011)	6,000.00
Misc. Other Expenses (204)	250.00
INSURANCE	
GROUP INSURANCE (220)	250,000.00
INSURANCE OTHER (210)	70,000.00
WORKERS COMP. (215)	90,000.00
CELEBRATION OF PUBLIC EVENTS 0420	
Misc. Other Expenses (204)	1,000.00
ZONING OFFICIAL 205	
Salary and Wages (011)	7,600.00
Misc Other Expenses (204)	250.00
POLICE DEPARTMENT 0240	
Salaries and Wages (011)	430,000.00
Misc. Other Expenses (204)	25,000.00
DISPATCHING (0380)	
Salaries and Wages (011)	40,000.00
Misc. Other Expenses (204)	4,000.00
INTERLOCAL/CONSTRUCTION OFFICIAL (0610)	
Salaries & Wages (011)	59,000.00
Misc. Other Expenses (204)	2,000.00
OFFICE OF EMERGENCY MANAGEMENT (0252)	
Salaries and Wages (011)	950.00
FIRST AID ORGANIZATION 0262	
Misc. Other Expenses (204)	6,500.00
FIRE DEPARTMENT 0265	
Misc. Other Expenses (204)	10,000.00
<u>PUBLIC WORKS</u>	
STREETS AND ROADS 0290	
Misc. Other Expenses (204)	10,000.00
OTHER PUBLIC WORKS FUNCTIONS (0300)	
Salaries and Wages (011)	400,000.00
Misc. Other Expenses (204)	9,000.00
<u>SANITATION</u>	
SOLID WASTE COLLECTION 0305	
Misc. Other Expenses (204)	200.00
PUBLIC BUILDINGS 0310	
Misc. Other Expenses (204)	12,000.00
VEHICLE MAINTENANCE 0315	
Misc. Other Expenses (204)	22,000.00
<u>HEALTH AND HUMAN SERVICES</u>	
BOARD OF HEALTH 0330	
Salaries and Wages (011)	900.00
Misc. Other Expenses (204)	100.00
Contractual Services (0412.020)	13,000.00
DOG REGULATION 0340	
Misc. Other Expenses (204)	0.00
<u>PARKS AND RECREATION</u>	
RECREATION DEPARTMENT 0370	
Salaries and Wages (011)	1,000.00
Misc. Other Expenses (204)	0.00
MAINTENANCE OF PARKS 0375	
Misc. Other Expenses (204)	12,000.00
LIBRARY 0390	
Salaries (011) and Misc. Other Expenses (204)	60,900.00

25752

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ACCUM LEAVE COMPENSATION	0.00
<u>UTILITY EXPENSES AND BULK PURCHASES</u>	
ELECTRICITY 0430	
Misc. Other Expenses (204)	20,000.00
STREET LIGHTING 0435	
Misc. Other Expenses (204)	25,000.00
TELEPHONE 0440	
Misc. Other Expenses (204)	10,000.00
GAS (Natural or Propane) 0446	
Misc. Other Expenses (204)	20,000.00
GASOLINE 0460	
Misc. Other Expenses (204)	15,000.00
LANDFILL/SOLID WASTE DISPOSAL 0465	
Contractual – County of Monmouth	30,000.00
<u>STATUTORY EXPENDITURES</u>	
SOCIAL SECURITY 0472	74,000.00
Municipal Court 0490	
Salaries and Wages (011)	6,800.00
CAPITAL IMPROVEMENTS 0900	
Capital Improvement Fund (207)	30,000.00
TOTAL GENERAL APPROPRIATIONS	
FOR 2018 TEMPORARY BUDGET	\$1,973,292.25

TEMPORARY BUDGET – WATER/SEWER UTILITY 2018

WATER/SEWER UTILITY 6001	
Salaries and Wages (011)	60,000.00
Misc. Other Expenses (204)	54,000.00
W/S CAPITAL IMPROVEMENT FUND 6002	
Capital Outlay (227)	10,000.00
Capital Improvement Fund (207)	10,000.00
FIN. ADMINISTRATION S&W (6004)	10,000.00
FIN. ADMINISTRATION AUDIT 6004	8,000.00
W/S STATUTORY EXPENDITURES 6005	
Social Security (108)	6,000.00
PAYMENTS TO S.M.R.S.A. 6009	215,400.00
N.J. WATER SUPPLY AUTHORITY 6010	27,736.00
SEMMUA 6011	130,000.00
ENGINEERING SERVICES 6014	2,500.0
UTILITY EXPENSES 6015	18,570.00
GROUP INSURANCE 6016	14,000.00
WORKERS COMPENSATION 6017	7,000.00
OTHER INSURANCE 6018	10,000.00

WATER/SEWER 2018 TEMPORARY BUDGET \$583,206.00

TEMPORARY BUDGET – BEACH UTILITY – 2018

BEACH UTILITY MAINTENANCE 8001	
Salaries and Wages (011)	75,000.00
Misc. Other Expenses (204)	15,000.00
BEACHFRONT OPERATION 8002	
Salaries and Wages (011)	26,000.00
Misc. Other Expenses (204)	20,000.00
POLICE 8003	
Salaries and Wages (011)	40,000.00
Misc. Other Expenses (204)	10,000.00
FINANCIAL ADMINISTRATION AUDIT 8004	

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Misc. Other Expenses (204)	4,000.00
LEGAL 8005	
Misc. Other Expenses (204)	2,000.00
INSURANCE 8006	
Misc. Other Expenses (204)	65,000.00
Group Ins. (220)	20,000.00
VEHICLE MAINTENANCE 8007	
Misc. Other Expenses	10,000.00
STATUTORY EXPENDITURES:	
SOCIAL SECURITY (108)	7,000.00
BEACH UTILITY CAPITAL IMPROVEMENT FUND 8013	
Capital Improvement Fund (228)	10,000.00
ENGINEERING SERVICES 8014	
Other Prof. Cons. Spec. Service	6,000.00
BULK UTILITY EXPENSES 8015	16,000.00
BEACH UTILITY 2018 TEMPORARY BUDGET APPROP.	\$326,000.00

TEMPORARY BUDGET – POOL UTILITY – 2018

POOL OPERATION 9001	
Salary and Wages (011)	\$20,000.00
Misc. Other Expenses (204)	15,000.00
ADMINISTRATION 9006	
Salary and Wages (011)	3,500.00
AUDIT SERVICES 9010	
Misc. Other Expenses (204)	3,000.00
INSURANCE 9012	
Medical (092)	5,500.00
Liability (209)	15,000.00
Workers Comp (271)	10,100.00
PUBLIC WORKS 9016	
Salary and Wages (011)	50,000.00
Misc. Other Expenses (204)	20,000.00
UTILITY EXPENSES	
Electricity (071)	3,875.00
Telephone Chg. (076)	375.00
CAPITAL IMPROVEMENTS (908)	
Capital Improvement Fund (207)	10,000.00
STATUTORY EXPENDITURES 9100	
Social Security (108)	2,950.00

TOTAL POOL UTILITY 2018 TEMPORARY BUDGET \$159,300.00

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-18-002- RESOLUTION – 2018 Appointments

Be It Resolved, By the Mayor & Council of the Borough of Spring Lake, New Jersey, that the following staff appointments are hereby made effective 1/01/18.

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W. Bryan Dempsey	Borough Administrator, Stormwater Management Coordinator, Municipal Housing Liaison, Monmouth Municipal JIF & MEL Fund Commissioner, Southeast Monmouth Municipal Utilities Authority, Representative, Central Jersey HIF Alternate, Liaison to Water Authority, LOSAP Program Administrator, Grant Manager, Monmouth County Community Development Block Grant Representative, Deputy Borough Clerk		
Dina M. Zahorsky	Borough Clerk, Municipal Registrar, Human Resources, Alternate to Municipal JIF & MEL, Central Jersey HIF Alternate Commissioner, LOSAP Program Administrator, Recreation Assistant, Deputy Stormwater Coordinator, Alternate Monmouth County Community Block Grant Representative		
Frances Florentine	Purchasing Agent, Assistant Treasurer, Public Agency Compliance Officer		
Angelina Domena	Assistant to Administrator, Borough Clerk and Chief Financial Officer, Deputy Municipal Registrar		
Lindsay Walker	Assistant to Administrator, Borough Clerk and Chief Financial Officer, Alternate Municipal Registrar		
Margaret McElynn	Planning Board Secretary		
Frank Phillips	Superintendent of Public Works, Safety Coordinator, Asst. Recycling Coordinator, Asst. Clean Communities Coordinator		
Harold McCormick	Foreman – Public Works		
Don Brahn, Sr.	Foreman – Public Works		
Don Brahn, Jr.	Clean Communities Coordinator, Recycling Coordinator		
M. Kevin Gerrity	Water/Sewer Plant Operator		
Randy Bruton	Asst. Water/Sewer Plant Operator		
Stephen K. Roe	Code Enforcement Officer		
Matthew Zahorsky	Zoning Review Agent		
Kathy Farr-Heine	Recreation Supervisor		
Chief Edward Kerr	Emergency Management Coordinator		
Edward Hale	Deputy Emergency Management Coordinator		
Jack Gramlich	Fire Chief	2 Year Term	1/01/17-12/31/18
Dennis Brown	Senior Deputy Fire Chief	1 Year Term	1/01/18-12/31/18

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Donald Brahn, Jr.	Deputy Fire Chief	1 Year Term	1/01/18-12/31/18
Ryan Dullea	Fire Official/Inspector	1 Year Term	01/01/18-12/31/18
Katherine Garrecht	Municipal Court Administrator		
Barbara Lynch	Deputy Court Administrator		
James D. Carton, Esq.	Municipal Prosecutor		
Ronald Sage, Esq.	Alt. Municipal Prosecutor		
Charles Shaw, Esq.	Public Defender		
Donald K. Greer, Jr., Esq.	Alt. Public Defender		

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-003- RESOLUTION - VARIOUS APPOINTMENTS TO BOARDS,
COMMITTEES, COMMISSIONS, ETC.**

Be It Resolved, by the Mayor and Council of the Borough of Spring Lake, that the following list of appointments are hereby approved:

I. Citizen Representatives (all 1 year terms, 1/1/18-12/31/18)

Drug Prevention Alliance Chair	1 Year Term	Ray Dubois	01/01/2018-12/31/2018
Alt. Rep.-Monmouth CDBG Program	1 Year Term	John Fitzgerald	01/01/2018-12/31/2018

II. Boards and Commissions

Board of Health

Judy Cheche	4 Year Term	01/01/18-12/31/21
Mary Ann Donahue	4 Year Term	01/01/18-12/31/21

Planning Board

Melissa Smith Goldstein	Class I – Mayor’s Designee	01/01/18-12/31/18
Robert Drasheff	Class III – Council Member	01/01/18-12/31/18

Board of Recreation Commissioners

Syd Whalley	2 Year Term Unexpired Term	01/01/18-12/31/19
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III. Committees

Shade Tree Advisory Committee

All members: 1 Year Term	1/01/18-12/31/18	
Gary Ciliberto	Jane Haulenbeek	Donald Brahn, Jr
Janice Venables	Gina Sapnar	Dawn McDonough
Rob Slifer	Linda Drasheff	Jessie Pazos
Cindy Napp	Thomas Burrus	Dana Denton
Syd Whalley	Melissa Ix	

Mt. Laurel Housing Element & Fair Share Plan Committee

Joseph Erbe	1 Year Term	1/01/18-12/31/18
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John Haulenbeek	1 Year Term	1/01/18-12/31/18
Walter Judge	1 Year Term	1/01/18-12/31/18
Brendan Judge	1 Year Term	1/01/18-12/31/18
Michael Tuzzio	1 Year Term	1/01/18-12/31/18

Stormwater Management – Regional Watershed Committee

Representative	Jennifer Naughton	1-year term	1/01/18-12/31/18
Representative	W. Bryan Dempsey	1-year term	1/01/18-12/31/18
Representative	Frank Phillips	1-year term	1/01/18-12/31/18

IV. Advisory Group

Coastal Regional Strategic Development Plan (Monmouth County)

Planning Board Representative	Michael Burke	1 Year Term	1/01/18-12/31/18
Community Stakeholder	Bud Charles Benz	1 Year Term	1/01/18-12/31/18
Community Stakeholder	Joseph Rizzo	1 Year Term	1/01/18-12/31/18

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-004- RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES CONTRACT WITH THE BOROUGH OF SPRING
LAKE FOR THE PROVISION OF PROFESSIONAL SERVICES**

WHEREAS, there exists a need for professional services to be provided to the Borough of Spring Lake, County of Monmouth, New Jersey (the "Borough") and the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provision of said services; and

					Amount not to exceed
PS#01-2018	Engineering Services	Peter Avakian	Leon S. Avakian, Inc.	788 Wayside Road Neptune, NJ 07753	\$64,500.00
PS#02-2018	Auditor	Robert A. Hulsart	Robert A. Hulsart & Company	2807 Hurley Pond Road, PO Box 1409 Wall, NJ 07719	\$45,500.00
PS#03-2018	Labor Relations Counsel	Matthew J. Giacobbe, Esq.	Cleary Giacobbe Alfieri Jacobs, LLC	5 Ravine Drive, PO Box 533 Matawan, NJ 07747	\$10,000.00
PS#04-2018	Bond Counsel	Joseph P. Baumann, Jr., Esq.	McManimon & Scotland, LLC	1037 Raymond Boulevard, Suite 400 Newark, NJ 07102-5408	\$10,000.00
PS#05-2018	COAH Counsel	Andrew Bayer, Esq.	Gluck Walrath, LLP	11 Wharf Avenue, Suite 4 Red Bank, NJ 07701	\$10,000.00
PS#06-2018	Planning Services	John Maczuga	JDM Planning Services, LLC	614 Harbor Road Brick, NJ 08724	\$7,500.00

WHEREAS, the services to be provided are considered to be "Professional Services" pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the anticipated term of this contract is 1 year or until a successor is appointed; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "Professional Services" without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

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WHEREAS, they are required to complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate or candidate committee in the Borough of Spring Lake in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, sufficient funds are available for the services and will be certified on each voucher submitted for payment in accordance with their fee schedule, a copy of which is attached to their contract.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract between the above named persons/firms and the Borough to provide professional services to the Borough of Spring Lake; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, the Business Entity Disclosure Certification and the Contract shall be placed on file with the Clerk of the Borough; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in accordance with law; and

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-005- RESOLUTION AUTHORIZING THE EXECUTION OF A
PROFESSIONAL SERVICES CONTRACT WITH THE BOROUGH OF SPRING
LAKE FOR THE PROVISION OF PROFESSIONAL SERVICES**

WHEREAS, there exists a need for professional services to be provided to the Borough of Spring Lake, County of Monmouth, New Jersey (the "Borough") and the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provision of said services; and

					Amount not to exceed
PS#07-2018	Legal Services	Joseph Colao, Esq	Pashman Stein Walder Hayden ,PC	Court Plaza South 21 Main Street, Suite 200 Hackensack, NJ 07601	\$81,000.00

WHEREAS, the services to be provided are considered to be "Professional Services" pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the anticipated term of this contract is 1 year or until a successor is appointed; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "Professional Services" without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, they are required to complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate or candidate

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committee in the Borough of Spring Lake in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, sufficient funds are available for the services and will be certified on each voucher submitted for payment in accordance with their fee schedule, a copy of which is attached to their contract.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract between the above named persons/firms and the Borough to provide professional services to the Borough of Spring Lake; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, the Business Entity Disclosure Certification and the Contract shall be placed on file with the Clerk of the Borough; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in accordance with law; and

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-006- RESOLUTION – AUTHORIZING EXECUTION OF INTERLOCAL SERVICES
AGREEMENT WITH THEBOROUGH OF BELMAR FOR THE PROVISION OF
CHIEF FINANCIAL OFFICER AND TAX/WATER SEWER COLLECTOR SERVICES**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Mayor and Borough Clerk be and hereby are authorized to execute an Interlocal Services Agreement with the Borough of Belmar for the provision of Chief Financial Officer and Tax/Water Sewer Collector Services for the Borough of Spring Lake in the form annexed hereto and made a part hereof as if set forth at length herein.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-007- RESOLUTION – APPOINTMENT OF CHIEF FINANCIAL OFFICER
ROBBIN D. KIRK**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Robbin D. Kirk be and hereby is appointed the Chief Financial Officer for the Borough of Spring Lake in accordance

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with the Interlocal Services Agreement entered into with the Borough of Belmar. Said term to expire: December 31, 2018.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-008-RESOLUTION – APPOINTMENT OF TAX COLLECTOR/
WATER SEWER COLLECTOR - ROBBIN D. KIRK**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Robbin D. Kirk be and hereby is appointed the Tax Collector/Water Sewer Collector for the Borough of Spring Lake in accordance with the Interlocal Services Agreement entered into with the Borough of Belmar. Said term to expire: December 31, 2018.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Consent Agenda

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-011- RESOLUTION – ESTABLISHING INTEREST RATES ON
DELINQUENT TAXES RESOLUTION**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the eight percent (8%) and eighteen percent (18%) over \$1,500.00 be established as the legal percentage rates on all delinquent taxes.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr Erbe.

R-18-012- RESOLUTION – YEAR END PENALTY

WHEREAS, N.J.S.A.54:4-67 has been amended to allow a year-end penalty of 6% on a delinquency in excess of \$10,000.00.

**BOROUGH OF SPRING LAKE
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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Tax Collector is hereby authorized to charge a 6% penalty if a delinquency is in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

The CFO shall report to the Governing Body any account that does not earn interest.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-18-013-RESOLUTION – DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Asbury Park Press, The Coast Star and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Spring Lake.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

**R-18-014-RESOLUTION - APPROVING RAFFLE LICENSE APPLICATION
RA#33-2017– THE LADIES AUXILIARY OF THE BRADLEY BEACH FIRE
DEPARTMENT, INC.- OFF-PREMISE 50/50**

WHEREAS, The Ladies Auxiliary of the Bradley Beach Fire Department, Inc. has filed an application, which has been found to be complete, for a Raffle License which has been assigned number RA#33-2017, and

WHEREAS, said license has been forwarded to the Spring Lake Police Department for their review and no objection was received, and

WHEREAS, the appropriate fees and have been received and filed by the Borough Clerk's Office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Spring Lake that Raffle License No. RA#33-2017 be and the same is hereby approved as follows:

**NAME: The Ladies Auxiliary of the Bradley Beach Fire Department, Inc.
701 Main Street, Bradley Beach, NJ 07720
Identification No.: 51-9-36945**

LOCATION: 1507 Ocean Ave

**BOROUGH OF SPRING LAKE
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REORGANIZATION MEETING
JANUARY 2, 2018**

Spring Lake, NJ 07762

DATE: March 23, 2018 at 10:00 PM

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

The following resolutions were removed from the consent agenda and voted upon individually.

Mr. Erbe offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Frost.

R-18-009-RESOLUTION – DESIGNATING DEPOSITORIES FOR 2018

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Bank of America, Ocean First Bank and PNC Bank be and here hereby designated as depositories for the Borough of Spring Lake serving as follows:

**Spring Lake Recreation, Spring Lake Trust and NJ State Unemployment Trust Account in Ocean First Bank, Spring Lake Heights;
Tax Account, Tax Capital, Payroll Account, Marriage License Trust Account, Dog License Account, and Spring Lake Police Law Enforcement Trust Account, Monmouth Avenue**

Trust Account, Water-Sewer, Water-Sewer Capital, Developer Escrow Account, Spring Lake COAH Account, Unemployment Trust Account, Clearing Account, Pool Utility and Pool Capital, Beach Utility, Junior Lifeguards and Beach Capital in the Ocean First Bank, Spring Lake Heights;

Beach Utility in TD Bank, Spring Lake Heights;

BE IT FURTHER RESOLVED that the Mayor and Council reserve the right to change the location of said accounts as a result of the intent to consolidate all banking services into one or more institutions.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Judge

Mr. Erbe offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Frost.

R-18-010- APPROVING CASH MANAGEMENT PLAN FOR 2018

Be it resolved, by the Mayor and Council of the Borough of Spring Lake, County of Monmouth, that for the year 2018, the following shall serve as the cash management plan for the Borough of Spring Lake.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Spring Lake's funds.

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The following are suitable and authorized investments:

- Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e)
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1 (e) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund.
- Repurchase agreements (repos) or fully collateralized securities that comply with N.J.S.A. 40A:5-15(a)

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

Bank of America, Wall
Manasquan Savings Bank, Manasquan
Provident Savings Bank, Manasquan
Wells Fargo Bank, Spring Lake

Capital One Bank, Sea Girt
Kearney Federal Savings Bank, Spring Lake Heights
Ocean First Bank, Spring Lake Heights
TD Bank, Wall Township

The CFO shall report to the Governing Body any account that does not earn interest.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Sagui, Ms. Whalley

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Judge

Council Comments & Staff Reports:

Mayor Naughton wished everyone a happy new year and congratulated new council members. She also thanked everyone that works for the Borough along with all of the organization volunteers.

Mr. Drasheff congratulated council members on their reelection.

Mr. Erbe wished everyone Happy New Year and thanked everyone that works and volunteers for the Borough.

Mr. Judge wished everyone a Happy New Year and expressed his pleasure to serve on the council and town.

Mr. Frost congratulated Mr. Judge, Mr. Sagui, and Ms. Whalley. Mr. Frost reported that the lake is open to ice skating.

Mr. Sagui wished everyone a Happy New Year and expressed his pleasure to work for the council.

Ms. Whalley wished everyone a Happy New Year and looks forward to a productive year. She congratulated Rich Clayton for the 4,600 people that visited his train village this year.

**BOROUGH OF SPRING LAKE
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JANUARY 2, 2018**

Borough Engineer's Report:

Mr. Avakian stated that it is his tenth consecutive year as the Borough's engineer and expressed his pleasure to work with Spring Lake and thanked everyone and looks forward to this year.

Borough Attorney's Report:

Mr. Colao wished everyone a Happy New Year and is grateful for the support and his twelfth year working with the Borough.

Borough Administrator's Report:

Mr. Dempsey thanked the council for this ninth year with the Borough.

Public Comments- NONE

Adjournment

Mr. Judge offered a motion to adjourn the meeting, seconded by Mrs. Venables.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Time of Adjournment: 7:18 PM

Respectfully submitted,



DINA M. ZAHORSKY
Borough Clerk

Approved at a meeting held on: January 23, 2018

