



Spring Lake
1892 - 1992

Borough of Spring Lake

423 Warren Avenue
Spring Lake, New Jersey 07762
www.springlakeboro.org

(732) 449-0800
Fax (732) 449-8797

Application for Walk or Race

If your organization would like to hold a walk or race in the Borough of Spring Lake you must complete this application and submit it to the Borough Clerk for approval by the Mayor and Borough Council. Your application must be submitted at least 30 days prior to the event to allow time for approval. Please do not schedule your event during the peak season May 1st through October 1st as it will most likely not be approved.

As a condition of any approval, you will be required to remove any garbage, garbage receptacles, signs, tape, etc. along your route immediately upon completion of your event. In addition, please be advised that any type of paint or stenciling of any kind is strictly prohibited for use to mark out any route or Start/Finish lines. Failure to comply will result in the denial of permits for future events.

PLEASE NOTE THAT A CERTIFICATE OF LIABILITY INSURANCE NAMING THE BOROUGH OF SPRING LAKE AS AN ADDITIONAL INSURED, IN AN AMOUNT NOT LESS THAN ONE MILLION DOLLARS IS REQUIRED AND MUST BE RECEIVED AT LEAST SEVEN (7) DAYS PRIOR TO THE EVENT OR THE APPROVAL WILL BE RESCINDED.

Organization: _____

Contact Person: _____

Address: _____

Telephone # _____ Cell # _____

Event Date: _____ Event Time: _____ # of Participants: _____

Route of the Event: _____

Please also attach a Map of the Proposed Route

Please attach copies of your plans for security, volunteer assistance, clean-up and event finish for review. If this is your first time applying to the Borough of Spring Lake, please supply references, with contact information, for any previous walk or race that you may have held in other locations.

If your event is also going to take place in other towns, please attach a list of those towns and copies of any applications submitted to or approvals received from those towns.

BE ADVISED that if any portion of your event proposes to travel upon or cross any public street or roadway, you must obtain approval of your plan from the Borough of Spring Lake Police Department.

Upon review of your application, additional information may be requested. Please be sure to include all of the requested information so as not to delay the review of your application by the Mayor and Borough Council.

Date: _____

Signature of Applicant