

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Mayor Naughton called the Reorganization Meeting of the Mayor and Council of the Borough of Spring Lake to order at 7:00 P.M. with a moment of silent prayer. She then proceeded with the Pledge of Allegiance to the Flag. The Mayor announced that the meeting is being held in accordance with the Open Public Meetings.

PRESENT: Mr. Erbe, Mr. Drasheff, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables, Mayor Naughton
ABSENT: None

ALSO PRESENT: Dina M. Zahorsky, Borough Clerk
W. Bryan Dempsey, Borough Administrator
Joseph Colao, Esq, Borough Attorney
Peter Avakian, Borough Engineer

Oaths of Office

Dina M. Zahorsky, Borough Clerk administered the Oath of Office to Mayor Jennifer Naughton.

Mayor Naughton administered the Oath of Office to Mr. Robert Drasheff and Mrs. Janice Venables, newly elected Council Members.

Organization of Mayor & Borough Council

The Mayor called for a nomination for Council President. Mr. Erbe nominated Mr. Brendan Judge, seconded by Mrs. Venables.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Judge

Council Liaison Assignments

Mayor Naughton read through the 2016 Mayor and Council Assignments.

Mr. Judge explained that the Council has created a new committee this year which is the footbridges restoration committee, it is important to have a focus on restoring the two footbridges over Spring Lake as quickly as possible.

Mr. Judge offered a motion to approve the 2016 Council Liaison Assignments, seconded by Mrs. Venables.

Jennifer Naughton Mayor	COMMUNICATIONS, COUNTY RELATIONS, DPW, EMERGENCY MANAGEMENT, FINANCE, PERSONNEL, PUBLIC INFRASTRUCTURE, PUBLIC SAFETY, TECHNOLOGY, WRECK POND
Robert Drasheff Councilman	BOARD OF EDUCATION, DOWNTOWN PLANNING, FOOTBRIDGES RESTORATION, PUBLIC HEALTH, WATER & SEWER, WRECK POND, INSURANCE
Joseph Erbe Councilman	DPW, FINANCE, FOOTBRIDGES RESTORATION, HISTORIC PRESERVATION, PEOSHA, PERSONNEL, PUBLIC INFRASTRUCTURE
David Frost Councilman	BEACH POLICY, COUNTY RELATIONS, DPW, ENVIRONMENTAL AFFAIRS, FOOTBRIDGES RESTORATION, PARKS & RECREATION, TECHNOLOGY
Brendan Judge Council President	ANIMAL CONTROL, CONSTRUCTION/ZONING/CODE ENFORCEMENT, BEACH POLICY, COAH, FINANCE, PERSONNEL, PUBLIC SAFETY

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Matthew Sagui Councilman	DOWNTOWN PLANNING, PLANNING BOARD, PUBLIC INFRASTRUCTURE, RECYCLING, STREET LIGHTING, WATER/SEWER
Janice Venables Councilwoman	BEACH POLICY, COAH, DOWNTOWN PLANNING, LAND USE, LEGISLATION, LIBRARY, MUNICIPAL COURT, PARKS & RECREATION, SHADE TREE, WRECK POND

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Resolutions

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-001 - TEMPORARY MUNICIPAL BUDGET – 2016

WHEREAS, the Local Budget Law provides that (where any contracts, commitments, or payments are to be made prior to the final adoption of the 2016 Budget) temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, not exceeding 26.25 percent of the total operating appropriations in the 2015 budget may be temporarily appropriated less full debt service for 2016;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of the resolution be transmitted to the Chief Financial Officer for her records:

<u>GENERAL GOVERNMENT</u>	
ADMINISTRATION 0100	
Salaries and Wages (011)	24,860.00
Misc. Other Expenses (204)	6,000.00
MAYOR AND COUNCIL 0110	
Salaries and Wages (011)	6,642.25
Misc. Other Expenses (204)	150.00
MUNICIPAL CLERK 0120	
Salaries and Wages (011)	30,500.00
Misc. Other Expenses (204)	7,500.00
FINANCIAL ADMIN. TREASURY 0130	
Salaries and Wages (011)	4,000.00
Misc. Other Expenses (204)	5,000.00
AUDIT SERVICES 0135	
Other Prof. Services	10,000.00
REVENUE ADM. TAX COLLECTION 0145	
Salaries and Wages (011)	26,000.00
Misc. Other Expenses (204)	6,000.00
TAX ASSESSMENT ADMIN. 0150	
Salaries and Wages (011)	7,900.00
Misc. Other Expenses (204)	15,000.00
LEGAL SERVICES 0155	
Salaries and Wages (011)	0.00
Misc. Other Expenses (204)	30,000.00
PROFESSIONAL SERVICES & PLANNING SERVICES	

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Engineering (272)	8,000.00
Zoning	0.00
<u>LAND USE ADMINISTRATION</u>	
PLANNING BOARD 0180	
Salaries and Wages (011)	10,100.00
Misc. Other Expenses (204)	8,000.00
CODE ENFORCEMENT	
Salaries and Wages (011)	6,000.00
Misc. Other Expenses (204)	250.00
INSURANCE	
GROUP INSURANCE (220)	180,200.00
INSURANCE OTHER (210)	62,808.99
WORKERS COMP. (215)	78,166.21
CELEBRATION OF PUBLIC EVENTS 0420	
Misc. Other Expenses (204)	1,000.00
ZONING OFFICIAL 205	
Salary and Wages (011)	7,600.00
Misc Other Expenses (204)	250.00
POLICE DEPARTMENT 0240	
Salaries and Wages (011)	430,000.00
Misc. Other Expenses (204)	15,000.00
DISPATCHING (0380)	
Salaries and Wages (011)	70,000.00
Misc. Other Expenses (204)	4,000.00
INTERLOCAL/CONSTRUCTION OFFICIAL (0610)	
Salaries & Wages (011)	59,000.00
Misc. Other Expenses (204)	2,000.00
OFFICE OF EMERGENCY MANAGEMENT (0252)	
Salaries and Wages (011)	950.00
FIRST AID ORGANIZATION 0262	
Misc. Other Expenses (204)	6,500.00
FIRE DEPARTMENT 0265	
Misc. Other Expenses (204)	8,000.00
<u>PUBLIC WORKS</u>	
STREETS AND ROADS 0290	
Misc. Other Expenses (204)	10,000.00
OTHER PUBLIC WORKS FUNCTIONS (0300)	
Salaries and Wages (011)	400,000.00
Misc. Other Expenses (204)	9,000.00
<u>SANITATION</u>	
SOLID WASTE COLLECTION 0305	
Misc. Other Expenses (204)	200.00
PUBLIC BUILDINGS 0310	
Misc. Other Expenses (204)	12,000.00
VEHICLE MAINTENANCE 0315	
Misc. Other Expenses (204)	22,000.00
<u>HEALTH AND HUMAN SERVICES</u>	
BOARD OF HEALTH 0330	
Salaries and Wages (011)	900.00

25281

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Misc. Other Expenses (204)	100.00
Contractual Services (0412.020)	10,500.00
DOG REGULATION 0340	
Misc. Other Expenses (204)	0.00
<u>PARKS AND RECREATION</u>	
RECREATION DEPARTMENT 0370	
Salaries and Wages (011)	1,000.00
Misc. Other Expenses (204)	0.00
MAINTENANCE OF PARKS 0375	
Misc. Other Expenses (204)	8,000.00
LIBRARY 0390	
Salaries (011) and Misc. Other Expenses (204)	60,900.00
ACCUM LEAVE COMPENSATION	0.00
<u>UTILITY EXPENSES AND BULK PURCHASES</u>	
ELECTRICITY 0430	
Misc. Other Expenses (204)	15,000.00
STREET LIGHTING 0435	
Misc. Other Expenses (204)	19,000.00
TELEPHONE 0440	
Misc. Other Expenses (204)	10,000.00
GAS (Natural or Propane) 0446	
Misc. Other Expenses (204)	20,000.00
GASOLINE 0460	
Misc. Other Expenses (204)	12,000.00
LANDFILL/SOLID WASTE DISPOSAL 0465	
Contractual – County of Monmouth	30,000.00
<u>STATUTORY EXPENDITURES</u>	
PERS 0471	238,840.50
POLICE FIREMEN'S RETIREMENT SYST.	307,860.30
SOCIAL SECURITY 0472	74,000.00
Municipal Court 0490	
Salaries and Wages (011)	6,800.00
CAPITAL IMPROVEMENTS 0900	
Capital Improvement Fund (207)	30,000.00
<u>MUNICIPAL DEBT SERVICE</u>	
INTEREST ON B.A.N.	19,052.65
PAYMENT B.A.N.	150,000.00
TOTAL GENERAL APPROPRIATIONS	

FOR 2016 TEMPORARY BUDGET \$2,604,530.90

TEMPORARY BUDGET – WATER/SEWER UTILITY 2016

WATER/SEWER UTILITY 6001	
Salaries and Wages (011)	26,000.00
Misc. Other Expenses (204)	54,000.00
W/S CPAITAL IMPROVEMENT FUND 6002	
Capital Outlay (227)	-0-
Capital Improvement Fund (207)	-0-
W/S DEBT SERVICE 6003	

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Interest on Bonds (116)	0
Interest on BAN	15,557.63
FIN. ADMINISTRATION S&W (6004)	6,000.00
FIN. ADMINISTRATION AUDIT 6004	8,000.00
W/S STATUTORY EXPENDITURES 6005	
Contrib. To P.E.R.S. (107)	31,845.40
Social Security (108)	4,850.00
PAYMENTS TO S.M.R.S.A. 6009	215,400.00
N.J. WATER SUPPLY AUTHORITY 6010	27,736.00
SEMMUA 6011	130,000.00
ENGINEERING SERVICES 6014	-0-
UTILITY EXPENSES 6015	18,570.00
GROUP INSURANCE 6016	14,000.00
WORKERS COMPENSATION 6017	7,210.00
OTHER INSURANCE 6018	8,675.00

WATER/SEWER 2016 TEMPORARY BUDGET \$567,844.30

TEMPORARY BUDGET – BEACH UTILITY – 2016

BEACH UTILITY MAINTENANCE 8001	
Salaries and Wages (011)	56,000.00
Misc. Other Expenses (204)	10,000.00
BEACHFRONT OPERATION 8002	
Salaries and Wages (011)	26,000.00
Misc. Other Expenses (204)	20,000.00
POLICE 8003	
Salaries and Wages (011)	33,000.00
Misc. Other Expenses (204)	10,000.00
FINANCIAL ADMINISTRATION AUDIT 8004	
Misc. Other Expenses (204)	4,000.00
LEGAL 8005	
Misc. Other Expenses (204)	2,000.00
INSURANCE 8006	
Misc. Other Expenses (204)	65,000.00
Group Ins. (220)	20,000.00
VEHICLE MAINTENANCE 8007	
Misc. Other Expenses	10,000.00
CONT. TO W/S UTILITY 8008	
SANITARY LANDFILL 8009	
BEACH UTILITY DEBT SERVICE 8010	
Pmt. Of Bond Principal (114)	-0-
Interest on Bonds (116)	-0-
Interest on BAN (117)	3,902.35
Pmt. BAN	40,000.00
STATUTORY EXPEND. CONT. TOP.E.R.S. (107)	29,481.60

25283

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

SOCIAL SECURITY (108)	7,000.00
POLICE & FIRE RETIREMENT SYST. (110)	34,206.70
CONTRIBUTION TO FIRST AID 8012 Misc. Other Expenses (204)	
BEACH UTILITY CAPITAL IMPROVEMENT FUND 8013 Capital Improvement Fund (228)	2,000.00
ENGINEERING SERVICES 8014 Other Prof. Cons. Spec. Service	6,000.00
BULK UTILITY EXPENSES 8015	16,000.00
BEACH UTILITY 2016 TEMPORARY BUDGET APPROP.	\$394,590.65

TEMPORARY BUDGET – POOL UTILITY – 2016

POOL OPERATION 9001	
Salary and Wages (011)	\$20,000.00
Misc. Other Expenses (204)	15,000.00
ADMINISTRATION 9006	
Salary and Wages (011)	3,500.00
AUDIT SERVICES 9010	
Misc. Other Expenses (204)	3,000.00
PERS	15,922.70
INSURANCE 9012	
Medical (092)	5,500.00
Liability (209)	4,400.00
Workers Comp (271)	10,100.00
PUBLIC WORKS 9016	
Salary and Wages (011)	15,000.00
Misc. Other Expenses (204)	20,000.00
UTILITY EXPENSES	
Electricity (071)	3,875.00
Telephone Chg. (076)	375.00
CAPITAL IMPROVEMENTS (908)	
Capital Improvement Fund (207)	2,000.00
STATUTORY EXPENDITURES 9100	
Social Security (108)	2,950.00

TOTAL POOL UTILITY 2016 TEMPORARY BUDGET \$121,622.70

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-002 - RESOLUTION – 2016 Appointments

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Be It Resolved, By the Mayor & Council of the Borough of Spring Lake, New Jersey, that the following staff appointments are hereby made effective 1/01/16.

W. Bryan Dempsey	Borough Administrator, Stormwater Management Coordinator, Municipal Housing Liaison, Monmouth Municipal JIF & MEL Fund Commissioner, Southeast Monmouth Municipal Utilities Authority, Representative, Central Jersey HIF Alternate, Liaison to Water Authority, LOSAP Program Administrator, Grant Manager, Monmouth County Community Development Block Grant Representative, Deputy Borough Clerk		
Dina M. Zahorsky	Borough Clerk, Municipal Registrar, Human Resources, Alternate to Municipal JIF & MEL, Central Jersey HIF Alternate Commissioner, LOSAP Program Administrator, Recreation Assistant, Deputy Stormwater Coordinator		
Frances Florentine	Purchasing Agent, Assistant Treasurer, Public Agency Compliance Officer		
Michelle Heaton	Assistant to Administrator, Borough Clerk and Chief Financial Officer, Deputy Municipal Registrar		
Angelina Domena	Assistant to Administrator, Borough Clerk and Chief Financial Officer		
Margaret McElynn	Planning Board Secretary		
Frank Phillips	Superintendent of Public Works, Safety Coordinator, Asst. Recycling Coordinator, Asst. Clean Communities Coordinator		
Harold McCormick	Foreman – Public Works		
Don Brahn, Sr.	Foreman – Public Works		
Don Brahn, Jr.	Clean Communities Coordinator, Recycling Coordinator		
M. Kevin Gerrity	Water/Sewer Plant Operator		
Randy Bruton	Asst. Water/Sewer Plant Operator		
Stephen K. Roe	Code Enforcement Officer		
Matthew Zahorsky	Zoning Review Agent		
Kathy Farr-Heine	Recreation Supervisor		
Chief Edward Kerr	Emergency Management Coordinator		
Peter Meade	Deputy Emergency Management Coordinator		
Frank M. Ciufu	Fire Chief	1 Year Term	1/01/16-12/31/16
Michael Smith	Senior Deputy Fire Chief	1 Year Term	1/01/16-12/31/16
Peter Meade	Deputy Fire Chief	1 Year Term	1/01/16-12/31/16
Alex Burke	Asst. Fire Inspector	1 Year Term	1/01/16-12/31/16
Dick Mercora	Asst. Fire Inspector	1 Year Term	1/01/16-12/31/16
Joseph Beliveau	Asst. Fire Inspector	1 Year Term	1/01/16-12/31/16
Katherine Garrecht	Municipal Court Administrator		
Barbara Lynch Deputy	Court Administrator		
James D. Carton, Esq.	Municipal Prosecutor		
Ronald Sage, Esq.	Alt. Municipal Prosecutor		
Charles Shaw, Esq.	Public Defender		
Donald K. Greer, Jr., Esq.	Alt. Public Defender		
ROLL CALL:			

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

**R-15-003 - RESOLUTION - VARIOUS APPOINTMENTS TO BOARDS,
COMMITTEES, COMMISSIONS, ETC.**

Be It Resolved, by the Mayor and Council of the Borough of Spring Lake, that the following list of appointments are hereby approved:

I. Citizen Representatives (all 1 year terms, 1/1/16-12/31/16)

Drug Prevention Alliance Chair	1 Year Term	Ray Dubois	01/01/2016-12/31/2016
Alt. Rep.-Monmouth CDBG Program	1 Year Term	John Fitzgerald	01/01/2016-12/31/2016

II. Boards and Commissions

Board of Health

Elizabeth Finnerty	4 Year Term	01/01/16-12/31/19
Vacant Alternate #1	2 Year Term	

Environmental Commission

Priscilla Reilly	3 Year Term	01/01/16-12/31/18
Mary Kurtz	3 Year Term	01/01/16-12/31/18

Planning Board

Nicholas Sapnar	Class IV – 4 Year Term	01/01/16-12/31/19
Cindy Napp	Class IV – 4 Year Term	01/01/16-12/31/19
Melissa Smith Goldstein	Class I – Mayor's Designee	01/01/16-12/31/16

Library Board of Trustees

Cynthia Baumgartner	5 Year Term	01/01/16-12/31/20
Robert Drasheff	5 Year Term	01/01/16-12/31/20

III. Committees

Shade Tree Advisory Committee

All members:	1 Year term	01/01/2016-12/31/2016
Gary Ciliberto	Sydnee Whalley	Thomas Burrus
Janice Venables	Jane Haulenbeek	Melissa Ix
Rob Slifer	Gina Sapnar	Donald Brahn, Jr.
Cindy Napp	Linda Drasheff	Dawn McDonough

Mt. Laurel Housing Element & Fair Share Plan Committee

Janice Venables	1 Year Term	1/01/16-12/31/16
Francis Quinn	1 Year Term	1/01/16-12/31/16
Walter Judge	1 Year Term	1/01/16-12/31/16
Brendan Judge	1 Year Term	1/01/16-12/31/16
Michael Tuzzio	1 Year Term	1/01/16-12/31/16

Stormwater Management – Regional Watershed Committee

Representative	Jennifer Naughton	1-year term	1/01/16-12/31/16
Representative	W. Bryan Dempsey	1-year term	1/01/16-12/31/16
Representative	Frank Phillips	1-year term	1/01/16-12/31/16

IV. Advisory Group

Coastal Regional Strategic Development Plan (Monmouth County)

Planning Board Representative	Michael Burke	1 Year Term	1/01/16-12/31/16
Community Stakeholder	Bud Charles Benz	1 Year Term	1/01/16-12/31/16
Community Stakeholder	Joseph Rizzo	1 Year Term	1/01/16-12/31/16

V. Borough Representative

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

South Monmouth Regional Sewerage Authority (SMSRA)

Michael Mattia 5 Year Term 02/01/2016-1/31/2020

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-004 - RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH THE BOROUGH OF SPRING LAKE FOR THE PROVISION OF PROFESSIONAL SERVICES

WHEREAS, there exists a need for professional services to be provided to the Borough of Spring Lake, County of Monmouth, New Jersey (the "Borough") and the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provision of said services; and

					Amount not to exceed
PS#01-2016	Legal Services	Joseph Colao, Esq	Lindabury, McCormick Estabrook & Cooper, PC	331 Newman Springs Rd. Suite 133 Red Bank, NJ 07701-6766	\$81,000.00
PS#02-2016	Engineering Services	Peter Avakian	Leon S. Avakian, Inc.	788 Wayside Road Neptune, NJ 07753	\$64,500.00
PS#03-2016	Auditor	Robert A. Hulsart	Robert A. Hulsart & Company	2807 Hurley Pond Road, PO Box 1409 Wall, NJ 07719	\$45,500.00
PS#04-2016	Labor Relations Counsel	Matthew J. Giacobbe, Esq	Cleary Giacobbe Alfieri Jacobs, LLC	5 Ravine Drive, PO Box 533 Matawan, NJ 07747	\$10,000.00
PS#05-2016	Bond Counsel	Joseph P. Baumann, Jr., Esq.	McManimon & Scotland, LLC	1037 Raymond Boulevard, Suite 400 Newark, NJ 07102-5408	\$10,000.00
PS#06-2016	COAH Counsel	Andrew Bayer, Esq.	Gluck Walrath, LLP	11 Wharf Avenue, Suite 4 Red Bank, NJ 07701	\$10,000.00

WHEREAS, the services to be provided are considered to be "Professional Services" pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the anticipated term of this contract is 1 year or until a successor is appointed; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "Professional Services" without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, they are required to complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate or candidate committee in the Borough of Spring Lake in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, sufficient funds are available for the services and will be certified on each voucher submitted for payment in accordance with their fee schedule, a copy of which is attached to their contract.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract between the above named persons/firms and the Borough to provide professional services to the Borough of Spring Lake; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, the Business Entity Disclosure Certification and the Contract shall be placed on file with the Clerk of the Borough; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in accordance with law; and

ROLL CALL:

AYES: Mr. Drasheff, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

25287

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

NAYS: NONE
ABSENT: NONE
ABSTAIN: Mr. Erbe

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

**R-16-005 – RESOLUTION - AUTHORIZING EXECUTION OF INTERLOCAL SERVICES AGREEMENT
WITH THE BOROUGH OF BELMAR FOR THE PROVISION OF CHIEF FINANCIAL
OFFICER AND TAX/WATER SEWER COLLECTOR SERVICES**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Mayor and Borough Clerk be and hereby are authorized to execute an Interlocal Services Agreement with the Borough of Belmar for the provision of Chief Financial Officer and Tax/Water Sewer Collector Services for the Borough of Spring Lake in the form annexed hereto and made a part hereof as if set forth at length herein.

ROLL CALL:
AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables
NAYS: NONE
ABSENT: NONE
ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

**R-16-006 – RESOLUTION - APPOINTMENT OF CHIEF FINANCIAL OFFICER
ROBBIN D. KIRK**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Robbin D. Kirk be and hereby is appointed the Chief Financial Officer for the Borough of Spring Lake in accordance with the Interlocal Services Agreement entered into with the Borough of Belmar. Said term to expire: December 31, 2016.

ROLL CALL:
AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables
NAYS: NONE
ABSENT: NONE
ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

**R-16-007 – RESOLUTION - APPOINTMENT OF TAX COLLECTOR/
WATER SEWER COLLECTOR - ROBBIN D. KIRK**

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Robbin D. Kirk be and hereby is appointed the Tax Collector/Water Sewer Collector for the Borough of Spring Lake in accordance with the Interlocal Services Agreement entered into with the Borough of Belmar. Said term to expire: December 31, 2016.

ROLL CALL:
AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables
NAYS: NONE
ABSENT: NONE
ABSTAIN: NONE

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-013 - RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT WITH THE BOROUGH OF SPRING LAKE FOR THE PROVISION OF PROFESSIONAL SERVICES

WHEREAS, there exists a need for professional services to be provided to the Borough of Spring Lake, County of Monmouth, New Jersey (the "Borough") and the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provision of said services; and

PS#07-2016	Fire Department Multi-Year Strategic Plan	Jeffrey Stevens, MEP, CHPP	CDR Maguire	2080 Silas Deane Highway Rocky Hill, Connecticut 06067	Amount not to exceed \$14,349.80
------------	---	----------------------------	-------------	---	-------------------------------------

WHEREAS, the services to be provided are considered to be "Professional Services" pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the anticipated term of this contract is 1 year or until a successor is appointed; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "Professional Services" without public advertising for bids and bidding therefore, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, they are required to complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate or candidate committee in the Borough of Spring Lake in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, sufficient funds are available for the services and will be certified on each voucher submitted for payment in accordance with their fee schedule, a copy of which is attached to their contract.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute a contract between the above named persons/firms and the Borough to provide professional services to the Borough of Spring Lake; and

BE IT FURTHER RESOLVED, that a copy of this Resolution, the Business Entity Disclosure Certification and the Contract shall be placed on file with the Clerk of the Borough; and

BE IT FURTHER RESOLVED, that a notice in accordance with the Local Public Contracts Law of New Jersey in the form attached hereto shall be published in accordance with law; and

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge requested R-16-008 be removed from the Consent Agenda and considered separately as he will be abstaining.

Mrs. Venables offered a motion to approve the following resolution and moved its adoption, seconded by Mr. Erbe.

R-16-008 - RESOLUTION – DESIGNATING DEPOSITORIES FOR 2016

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that Bank of America, Ocean First Bank and PNC Bank be and here hereby designated as depositories for the Borough of Spring Lake serving as follows:

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Spring Lake Recreation, Spring Lake Trust and NJ State Unemployment Trust Account in Ocean First Bank, Spring Lake Heights;

Tax Account, Tax Capital, Payroll Account, Marriage License Trust Account, Dog License Account, and Spring Lake Police Law Enforcement Trust Account, Monmouth Avenue Trust Account, Water-Sewer, Water-Sewer Capital, Spring Lake COAH Account, Unemployment Trust Account, Clearing Account, Pool Utility and Pool Capital, Beach Utility, Junior Lifeguards and Beach Capital in the Ocean First Bank, Spring Lake Heights;

Planning Board Escrow Accounts and Jumbo CD Maintenance Account in Bank of America, Belmar;

Beach Utility in TD Bank, Spring Lake Heights;

BE IT FURTHER RESOLVED that the Mayor and Council reserve the right to change the location of said accounts as a result of the intent to consolidate all banking services into one or more institutions.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: Mr. Judge

Consent Agenda

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-009 - RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake, County of Monmouth, that for the year 2016, the following shall serve as the cash management plan of the Borough of Spring Lake.

The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Spring Lake's funds.

The following are suitable and authorized investments:

- Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
- Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey State Cash Management Fund.
- Repurchase agreements (repos) or fully collateralized securities that comply with N.J.S.A. 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

Bank of America, Wall
Manasquan Savings Bank, Manasquan
Provident Savings Bank, Manasquan
Wells Fargo Bank, Spring Lake
Capital One Bank, Sea Girt
Kearny Federal Savings Bank, Spring Lake Heights
Ocean First Bank, Spring Lake Heights
TD Bank, Wall Township

The CFO shall report to the Governing Body any account that does not earn interest.

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-010 – RESOLUTION – ESTABLISHING INTEREST RATES ON DELINQUENT TAXES

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the eight percent (8%) and eighteen percent (18%) over \$1,500.00 be established as the legal percentage rates on all delinquent taxes.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-011 – RESOLUTION – ESTABLISHING END OF YEAR PENALTY ON DELINQUENT TAXES IN EXCESS OF \$10,000

WHEREAS, N.J.S.A.54:4-67 has been amended to allow a year-end penalty of 6% on a delinquency in excess of \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Tax Collector is hereby authorized to charge a 6% penalty if a delinquency is in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Mr. Judge offered a motion to approve the following resolution and moved its adoption, seconded by Mrs. Venables.

R-16-012 – RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Mayor and Council of the Borough of Spring Lake that the Asbury Park Press, The Coast Star and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Spring Lake.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Council Comments & Staff Reports

Mayor Naughton thanked everyone for their kind words. She added that a lot of light gets shined on the Mayor and Council but there are a tremendous amount of people that work with us behind the scenes. She thanked Mr. Dempsey, Mrs. Zahorsky and staff at the Borough Hall, Mrs. Kirk, the construction department, the fire and police departments, all of the various boards and everyone who volunteers.

Mr. Drasheff expressed how it is to be back on Council, Spring Lake is a wonderful town. He thanked everyone in town who participated in the election.

Mr. Erbe congratulated Mayor Naughton, Mr. Drasheff and Mrs. Venables; he is looking forward to working with them. He also thanked the Borough staff. He added that last year was one of the more active years and many positive things happened, he is also looking forward to this year.

Mr. Judge also congratulated Mayor Naughton, Mr. Drasheff, and Mrs. Venables. He added that this is a very exciting time to be on the Council because of all the projects going on. He is also excited for the New Year.

Mr. Frost also congratulated everyone. He agrees that there are a lot of good things going on and also is looking forward to this year.

Mr. Sagui congratulated everyone. He also thanked all of the staff. He reported that Ocean Avenue work has started and they are finishing a block and a half a day. He added that the contractors are really clean and efficient.

Mrs. Venables thanked everyone for their support and good wishes. She also congratulated Mayor Naughton and Mr. Drasheff. She added that she will take her inspiration for her next term from Mayor Byrne who was an exemplary public servant.

Borough Engineer's Report

Mr. Avakian thanked the Mayor and Council for his appointment. He added that it is a pleasure and privilege to serve with each and every one of the council members. He is looking forward to the New Year.

Mr. Judge asked about the dune at Brown Avenue, would the Borough be able to use Christmas trees to rebuild the dunes. Mr. Avakian explained that the distance from the surf the tree would not serve the purpose that it is meant to do, which is to accumulate windblown sand but he will look into it.

Borough Attorney's Report

Mr. Colao thanked the Mayor and Council for their support stating that he is proud to be the Borough's attorney. Mr. Colao stated that it's an honor with the Council and he looks forward to this year.

Borough Administrator's Report

Mr. Dempsey thanked the council for the re-appointment and cannot believe it has been his seventh year here. Mr. Dempsey agreed that so much was accomplished last year.

**BOROUGH OF SPRING LAKE
MAYOR AND BOROUGH COUNCIL
REORGANIZATION MEETING
JANUARY 5, 2016**

Mr. Dempsey reported that the box culvert for Wreck Pond was delivered last week; hopefully by March 15 the project will be finished.

Mr. Dempsey further reported that Ocean Avenue water line will be done by the end of March.

Mr. Dempsey further reported that the train display was viewed by three thousand people. Mr. Drasheff stated that there were actually three thousand one hundred and thirty one. Mr. Drasheff thanked Richard Clayton and Pete Casagrande for allowing their train display to be held at the Duggan Building.

Public Comments

Lisa DeBerardine, 10 Brown Avenue congratulated Mayor Naughton, Janice Venables, and Robert Drasheff on their reappointments. She thanked the Borough on behalf of Wreck Pond homeowners, for all of the council's hard work and support with all of the activities.

Helen Motzenbecker, 4 Glenwood Avenue stated that she is absolutely amazed with how much progress was done on the water situation. She has never seen the town receive so much money and a council work so hard as this past year.

Adjournment

Mr. Judge offered a motion to adjourn the meeting, seconded by Mrs. Venables.

ROLL CALL:

AYES: Mr. Drasheff, Mr. Erbe, Mr. Judge, Mr. Frost, Mr. Sagui, Mrs. Venables

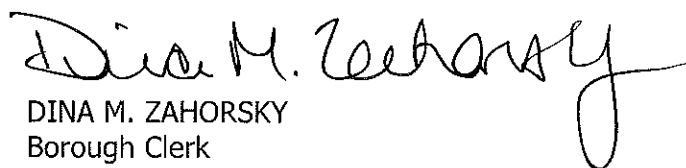
NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

Time of Adjournment: 7:24 PM

Respectfully submitted,


DINA M. ZAHORSKY
Borough Clerk

Approved at a meeting held on: March 22, 2016

